



*Chairman*  
**David Woodhouse**  
Carriage Way, 14 Bunwell Street,  
Carleton Rode, Norfolk  
NR16 1NA  
Tel No 01953 789737

June 29, 2018

**Re Norfolk Foreign Bird Association – Privacy Policy**

Dear Member,

Following recent media publicity, I am sure you will be aware of the recent update to the Data Protection Act 1988, namely the new General Data Protection Regulation (GDPR) which came into force in May 2018 and undoubtedly will have received numerous notices from various organisations informing you of their updated Privacy Policies.

When you become a member of Norfolk FBA, we need to keep some of the personal information you supply which includes such things as your name, address, telephone number and email address. We also store other pieces of information such as your Breeding Records, your Open Show entries and Sale Day documentation.

Consequently, GDPR even applies to small clubs and organisations like Norfolk FBA and here is a summary of our Privacy Policy;

The legal basis for us holding and processing your personal information is that we have a contractual agreement with you, and as part of this agreement we will share with you bird-keeping related information and events which may be of interest.

Any member aged 16 or under **MUST** obtain their parent/guardian's permission before giving us any of their personal information.

We assure you we will not share any of your personal details with any Third Party for marketing purposes without your consent. We will not use your personal information for any automated decision making or profiling. We do **NOT** keep any of your bank, credit or debit card details.

You will understand that it is possible Norfolk FBA could be required to disclose your personal information if legally required to do so.

Also, in the interest of our hobby, Norfolk FBA may share your Breeding Records with the Foreign Bird Federation.

If you cease to be a member of Norfolk FBA we will keep your information for a 12 month period after which your details will be deleted, or retained if you wish us to.

If you have any questions or concerns, please contact a member of Norfolk FBA Committee.

Yours Sincerely,

David Woodhouse  
Chairman

*Meetings held on the 2<sup>nd</sup> Tuesday of every month at Methodist Church Hall, Heartsease, Norwich*